

##### Chamber of Commerce Luxembourg – International Affairs TO RETURN BEFORE

##### September 23, 2013

##### Tel. : 42 39 39 – 481/482 E-mail : [turquie2013@cc.lu](mailto:turquie2013@cc.lu)

#### Fax : 42 39 39 - 822 Contact persons : Violaine Mathurin/Edith Stein

##### 

**Trade Mission on the occasion of the State Visit to Turkey**

**November 18-22, 2013**

**Registration form**

**Participant-/ Company profile**

|  |  |  |  |
| --- | --- | --- | --- |
| Company: |  | | |
| First name: |  | Last name: |  |
| Job title: |  | | |
| Languages spoken: |  | | |
| Assistant’s name: |  | | |
| Address: |  | | |
| Tel.: |  | Cell phone: |  |
| E-mail: |  | | |
| Website: |  | | |

**Programme**

The programme of the mission includes b to b meetings, networking, an economic and financial seminar and an official reception which will be organised on the 20th and 21st of November 2013 in Istanbul. Nevertheless, in case of sufficiant interest, a programme could be organised in Ankara on November 19. Please tick the appropriate box:

|  |  |
| --- | --- |
| O | I am interested in Istanbul |
| O | I am interested in Ankara and would participate to any event organised there |

**Hotel booking in Istanbul**

The Chamber of Commerce suggests you to book an hotel room at Kempinski Ciragan in Istanbul, where the seminar and the official reception will take place. A special rate has been negociated. The proposed hotel has to be booked by each participant with the hotel booking form, available on our website or upon request. **Please be aware of the deadlines**. Every booking has to be guaranteed by a credit card number.

|  |  |
| --- | --- |
| O | I will book a room at **ÇIRAĞAN PALACE KEMPINSKI HOTEL**  Sanayi Mh., Torun Sk No:40,  34000 Beşiktaş / İstanbul, Türkei  Tel:+90 535 761 1054  [www.kempinski.com/de/istanbul/ciragan-palace/welcome/](http://www.kempinski.com/de/istanbul/ciragan-palace/welcome/)  **Park view room:** 260€ per person per night (Breakfast not included: 38€)  **Superior Bosphorus view room:** 350€ per person per night (Breakfast not included: 38€)  Please note that room type is subject to availability. |
| You may book another hotel of your own choice. Other hotels which are close: Conrad, Four Seasons, RadissonBlu Bosphorus, The House Hotel Bosphorus, Swissotel, Ritz-Carlton | |

**Transport bookings in Istanbul**

Turkish Airlines offers a special rate of **EUR 223.88** per person including taxes[[1]](#footnote-1). Please note that this rate is only valid if you book your flights before October 25, 2013 and for the below itinerary.

The bus transfers are organised according to the proposed flights. Participants travelling on other flights will arrange their own transfers from and to the airport.

**Departure Flight:**

November 19, 2013 Luxembourg – Istanbul via Turkish Airlines 12.45 – 17.00

**TK1354 P TU 19NOV LUXIST KK70 1245 1700 CABIN YE**

**Return flight:**

November 22, 2013 Istanbul - Luxemburg via Turkish Airlines 09.15 - 11.45

**TK1353 P FR 22NOV ISTLUX KK70 0915 1145 CABIN YE**

|  |  |
| --- | --- |
| O | I would like to book my flights with the Chamber of Commerce in order to benefit from the special rate. (The Chamber of Commerce will take care of my booking). |
| O | I will book other flights than the ones suggested by the Chamber of Commerce. |

**Passport informations**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| First name as indicated on the passport | |  | | |
| Last name as indicated on the passport | |  | | |
| Passport number |  | | Nationality |  |
| Date of birth |  | | Place of birth |  |

**Delegation Brochure**

The Chamber of Commerce will publish a brochure presenting all participant’s company profiles. The brochure will be published in **English.** Therefore, please provide us with the following information before **September 23, 2013:**

|  |
| --- |
| Company description (max. +- 350 words) |
| Company’s logo (in high resolution) |
| Name, Job title (in English), company representatives’s passport photos (in high resolution) |
| Contact details (email/phone) |
| Website |

**Sectorial interests**

|  |  |
| --- | --- |
| **I confirm my interest for:** | |
| O | Banking / Finance (Organisation: *Luxembourg for Finance*) |
| O | Logistics (Organisation of the visit to LOGISTRANS: *Cluster for Logistics*) |
| O | Tourism |
| O | Renewable energies |
| O | Automotive industry |
| O | Other. Please specifiy: |

**General purpose of my participation to the mission:**

|  |  |
| --- | --- |
| O | Exploratory informative mission |
| O | Export of my products |
| O | Import of new products |
| O | Look for new partners |
| O | Look for investment opportunities |
| O | (Partial) transfer of my production or of my services |
| O | Look for end customers |
| O | Other. Please specifiy: |

**Business contacts (matchmaking)**

Matchmaking sessions will be organised. In case of interest, please fill out the form here below and return it before September 23, 2013 at the latest.

|  |  |  |
| --- | --- | --- |
| O | Herewith I confirm that I would like the Chamber of Commerce to organise for me pre booked individual meetings with Turkish companies | |
| **Profile of contacts that I am looking for :** | | |
| O End customers | | O Commercial intermediaries (importers, distributors,…) |
| O Industrial partnership or co-operation | | O Manufacturing agreement (licence, patents) |
| O Partners for a joint-venture | | O Partners for technology transfer |
| O Other. Please specify: | | |
| **Specific companies that you would like to meet: Detailed description of the selection criteria for the requested contacts** (if available, please indicate contact details: Company, name, surname, address, zip code, city, country, email address, phone number) | | |
|  | | |
| **Existing contacts or activities undertaken in Turkey:** O Yes O No | | |
| If yes, please describe the activities or contacts (names) : | | |
| **Which activities would you like to develop in / with Turkey?** (Main objectives of your participation: imports, exports, establishing a company, offering services, …) | | |
|  | | |

Date: Signature/Company Stamp:

**Please take into account that, in case of cancellation of your participation after having registered, the Chamber of Commerce will have to invoice you administrative costs amounting to 200.00 EUR per person.**

1. The rate is subject to availability, that is why the rule „first come, first served“will be applied. The final rate could vary because of additional “fuel taxes”, airport tax or any other tax. The final rate is guaranteed once the ticket is issued. Tickets will be issued October 28, 2013. Before the issue, change of passengers ‘names are allowed. Once issued, tickets are non refundable/not changeable. Each participant will receive his electronic tickets and the invoice individually after 28th of October. For payment with credit card, there will be an extra charge of 8.5 EUR. [↑](#footnote-ref-1)