

##### Chamber of Commerce Luxembourg – International Affairs

#####

#####  RETURN BEFORE 18 July 2014

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**Official Mission to South Korea & Japan**

**October 5-11, 2014**

**Registration form**

**Participant-/ Company profile**

|  |  |
| --- | --- |
| Company: |  |
| First Name: |  | Last Name: |  |
| Job title:  |  |
| Languages spoken:  |  |
| Address: |  |
| E-mail: |  |
| Tel.: |  | Cell phone: |  |
| Assistant’s Name: |   |
| Assistant’s email: |  |
| Company Website: |  |

Please describe your **main business activity** in 1 line:

**Program**

Please indicate in which part of the program you will participate:

* Seoul - 5th - 8th of October 2014
* Visit to TIACA fair - Afternoon – 7th of October 2014 (free entrance upon online registration)
* Tokyo - 8th – 11th of October 2014

**Hotel booking**

The Chamber of Commerce suggests you to book a room at Grand Hyatt Seoul (+- 180€) and Grand Hyatt Tokyo (+-280 €), where the seminar and round tables will take place. A special rate has been negociated. Each participant is personally responsible for hotel reservations. Every booking has to be guaranteed by a credit card number. **Information on selected Hotels in the cities visited will be sent to you at a later stage[[1]](#footnote-1).**

|  |  |
| --- | --- |
| O | I will book the recommended hotels and want to receive further information from the CC. |
| O | I will book other hotels than the ones suggested by the Chamber of Commerce.(Hotels which are close in Seoul: [Ibis Ambassador Myeongdong](https://ibis.ambatelen.com/myeongdong/) (158 €), [IP Boutique Hotel](http://www.ipboutiquehotel.com/) (133 €), [Aventree Hotel Jongno](http://www.aventreehotel.com/) (96€), [Centermark Hotel](http://www.centermarkhotel.com/eng/main/) (116€), [Seoul Partners House](http://www.seoulpartnershouse.com/eng/) (44€)) |

**Transport**

The Chamber of Commerce recommends you to book the following flights:

Luxembourg-Francfort-Seoul:

LH6865Z 04OCT 6 LUXFRA SS1 1420 1510 /DCLH /E (Luxair-Lufthansa)

LH 712Z 04OCT 6 FRAICN SS1 1745 1045 05OCT 7 /DCLH /E

Seoul-Tokyo

JL 92C 08OCT 3 GMPHND SS1 1205 1415 /DCJL /E (Japan Airlines)

Tokyo-Francfort-Luxembourg

LH 717Z 11OCT 6 HNDFRA SS1 1405 1845 /DCLH /E (Luxair-Lufthansa)

LH6868Z 11OCT 6 FRALUX SS1 2115 2200 /DCLH /E

Bus transfers are organised according to the proposed flights. Participants travelling on other flights will arrange their own transfers from and to the airport.

Each participant is personally responsible for his flight reservations.

|  |  |
| --- | --- |
| O | I will book the recommended flights. |
| O | I will book other flights than the ones suggested by the Chamber of Commerce. |

**Delegation Brochure**

The Chamber of Commerce will publish a brochure presenting all participants’ company profiles. The brochure will be published in **English/Korean and English/Japanese.** Therefore, please provide us with the following information before **July 18, 2014:**

|  |
| --- |
| Company description (max. +- 350 words) |
| Company’s logo (in high resolution) |
| Name, Job title (in English), company representatives’ photos (in high resolution) |
| Contact details (email/phone) |
| Website |

**Sector of activity (please select)**

|  |  |
| --- | --- |
| O | Automotive and e-mobility  |
| O | Banking / Finance  |
| O | Eco-construction & sustainable development |
| O | Eco-technologies, environment and renewable energies  |
| O | Marketing & Communication |
| O | Machinery & mettalurgy |
| O | Lifescience & biotechnologies |
| O | Services to companies |
| O | ICT & e-commerce |
| O | Transport & logistics |
| O | Materials & production technologies |
| O | MICE |
| O | Space technologies |
| O | Other. Please specifiy: |

**Type of your company**

|  |  |
| --- | --- |
| O | Innovative start up |
| O | SME |
| O | Big company (>250 employees) |
| O | Bank |
| O | Research institute |
| O | Public institution |
| O | Professional Chamber, Association, ... |
| O | University, School of higher education |
| O | Other business support association |
| O | Other. Please specifiy: |

**General purpose of my participation:**

|  |  |
| --- | --- |
| O | Exploratory informative mission |
| O | Export of my products |
| O | Import of new products |
| O | Look for new partners |
| O | Look for investment opportunities  |
| O | (Partial) transfer of my production or of my services |
| O | Look for end customers |
| O | Other. Please specifiy: |

**Business contacts (matchmaking)**

Matchmaking sessions will be organised. In case of interest, please fill out the form below and return it before **July 18, 2014** at the latest.

|  |  |
| --- | --- |
| O | Herewith I confirm that I would like the Chamber of Commerce to organise individual meetings for me |
| **Profile of contacts that I am looking for :** |
| O End customers | O Commercial intermediaries (importers, distributors,…) |
| O Industrial partnership or co-operation | O Manufacturing agreement (licence, patents) |
| O Partners for a joint-venture | O Partners for technology transfer |
| O Other. Please specify: |
| **Specific companies that you would like to meet: Detailed description of the requested contacts** (if available, please indicate contact details: Company, name, surname, address, zip code, city, country, email address, phone number) |
|  |
| **Existing contacts or activities undertaken in both countries :** O Yes O No |
| If yes, please describe the activities or contacts (names) : |
| **Which activities would you like to develop in/with Korea/Japan?** (Main objectives of your participation: imports, exports, establishing a company, offering services…) |
|  |

Date: Signature/Company Stamp:

**N.B. In case of your cancellation after final registration the Chamber of Commerce will invoice you administrative costs amounting to 200.00 EUR per person.**

1. Exact prices will be indicated in the booking forms. [↑](#footnote-ref-1)