

##### Chamber of Commerce Luxembourg – International Affairs

#####

#####  RETURN BEFORE 31 July 2015

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**Mission to Mexico & Colombia**

**October 4-10, 2015**

**Registration form**

**Participant-/ Company profile**

|  |  |
| --- | --- |
| Company: |  |
| First Name: |  | Last Name: |  |
| Job title:  |  |
| **Languages spoken:**  |  |
| Address: |  |
| E-mail: |  |
| Tel.: |  | Cell phone: |  |
| Assistant’s Name: |   |
| Assistant’s email: |  |
| Company Website: |  |

Please describe your **main business activity** in 1 line:

**Program**

Please indicate in which part of the program you will participate:

* Mexico - 4th - 6th of October 2015
* Bogota - 7th – 10th of October 2015
* I am an ALFI member and I would like to receive the details of the ALFI mission

**Hotel booking**

The Chamber of Commerce suggests you to book a room at selected hotels (JW Marriott), where the seminar and round tables will take place. A special rate will be negociated. Each participant will be personally responsible for hotel reservations though. Every booking will have to be guaranteed by a credit card number. **Information on selected Hotels in the cities visited will be sent to you at a later stage.**

|  |  |
| --- | --- |
| O | I will book the recommended hotels and want to receive further information from the CC. |
| O | I will book other hotels than the ones suggested by the Chamber of Commerce. |

**Transport**

The Chamber of Commerce recommends you to book the following flights:

Luxembourg-Francfort-Mexico:

LH6863D 04OCT 7 LUXFRA SS1 1040 1130 (Luxair-Lufthansa)

LH 498D 04OCT 7 FRAMEX SS1 1325 1820

Mexico-Bogota

AM 708D 06OCT 2 MEXBOG SS1 1800 2250 (Aeromexico)

Bogota-Francfort-Luxembourg

LH 543Z 09OCT 5 BOGFRA SS1 2055 1505 10OCT 6 (Luxair-Lufthansa)

LH6866Z 10OCT 6 FRALUX SS1 1700 1745

Bus transfers are organised according to the proposed flights. Participants travelling on other flights will arrange their own transfers from and to the airport.

Each participant is personally responsible for his flight reservations.

|  |  |
| --- | --- |
| O | I will book the recommended flights. |
| O | I will book other flights than the ones suggested by the Chamber of Commerce. |

**Delegation Brochure**

The Chamber of Commerce will publish a brochure presenting all participants’ company profiles. The brochure will be published in **English/Spanish.** Therefore, please provide us with the following information before **31 July 2015:**

|  |
| --- |
| Company description (max. +- 350 words) |
| Company’s logo (in high resolution) |
| Name, Job title (in English), company representatives’ photos (in high resolution) |
| Contact details (email/phone) |
| Website |

**Sector of activity (please select)**

|  |  |
| --- | --- |
| O | Automotive and e-mobility  |
| O | Banking / Finance  |
| O | Eco-construction & sustainable development |
| O | Eco-technologies, environment and renewable energies  |
| O | Marketing & Communication |
| O | Machinery & mettalurgy |
| O | Lifescience & biotechnologies |
| O | Services to companies |
| O | ICT & e-commerce |
| O | Transport & logistics |
| O | Materials & production technologies |
| O | Tourism |
| O | Space technologies |
| O | Other. Please specifiy: |

**Type of your company**

|  |  |
| --- | --- |
| O | Innovative start up |
| O | SME |
| O | Big company (>250 employees) |
| O | Bank |
| O | Research institute |
| O | Public institution |
| O | Professional Chamber, Association, ... |
| O | University, School of higher education |
| O | Other business support association |
| O | Other. Please specifiy: |

**General purpose of my participation:**

|  |  |
| --- | --- |
| O | Exploratory informative mission |
| O | Export of my products |
| O | Import of new products |
| O | Look for new partners |
| O | Look for investment opportunities  |
| O | (Partial) transfer of my production or of my services |
| O | Look for end customers |
| O | Other. Please specifiy: |

**Business contacts (matchmaking)**

Matchmaking sessions will be organised. In case of interest, please fill out the form below and return it before **31 July 2015** at the latest.

|  |  |
| --- | --- |
| O | Herewith I confirm that I would like the Chamber of Commerce to organise individual meetings for me |
| **Profile of contacts that I am looking for :** |
| O End customers | O Commercial intermediaries (importers, distributors,…) |
| O Industrial partnership or co-operation | O Manufacturing agreement (licence, patents) |
| O Partners for a joint-venture | O Partners for technology transfer |
| O Other. Please specify: |
| **Specific companies that you would like to meet: Detailed description of the requested contacts** (if available, please indicate contact details: Company, name, surname, address, zip code, city, country, email address, phone number) |
|  |
| **Existing contacts or activities undertaken in both countries :** O Yes O No |
| If yes, please describe the activities or contacts (names) :**Would you like to meet them during the trade mission?** O Yes O No |
| **Which activities would you like to develop in/with Mexico/Colombia?** (Main objectives of your participation: imports, exports, establishing a company, offering services…) |
|  |

Date: Signature/Company Stamp:

**N.B. In case of your cancellation after final registration the Chamber of Commerce will invoice you administrative costs amounting to 200.00 EUR per person.**