

##### Chamber of Commerce Luxembourg – International Affairs

#####

#####  RETURN BEFORE 1 October 2014

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**Official Mission to Brazil**

**November 16-22, 2014**

**Registration form**

**Participant-/ Company profile**

|  |  |
| --- | --- |
| Company: |  |
| First Name: |  | Last Name: |  |
| Job title:  |  |
| Languages spoken:  |  |
| Address: |  |
| E-mail: |  |
| Tel.: |  | Cell phone: |  |
| Assistant’s Name: |   |
| Assistant’s email: |  |
| Company Website: |  |

Please describe your **main business activity** in 1 line:

**Program**

Please indicate in which part of the program you will participate:

* Sao Paulo 17 November 2014
* Rio de Janeiro 18-20 November 2014

**Hotel booking**

The Chamber of Commerce suggests you to book a room at Grand Hyatt Sao Paulo (+- 300€) and Copacobana Palace in Rio de Janeiro (+-330 €), where the seminars will take place. Each participant is personally responsible for hotel reservations. Every booking has to be guaranteed by a credit card number.

|  |  |
| --- | --- |
| O | I will book the recommended hotels and want to receive further information from the CC. |
| O | I will book other hotels than the ones suggested by the Chamber of Commerce. |

**Transport**

The Chamber of Commerce recommends you to book the following flights:

**Departure from Luxembourg**

**Sun 16.11**

LH6867 18:30 Luxembourg 19:20 Frankfurt

LH506 21:55 Frankfurt **Mon 17.11** 07:05 São Paulo

Alternative flights exist with Swiss, Air France.

**Departure from São Paulo**

**Tue 18.11**

JJ3960 21:29 São Paulo 22:19 Rio de Janeiro

Alternative flights exist, departure every 30 min.

**Departure from Rio de Janeiro**

**Thu 20.11 Lufthansa**

LH501 23:55 Rio de Janeiro 14:30 Frankfurt

LH6866 17:00 Frankfurt **Fri 21.11** 17:45 Luxembourg

Bus transfers are organised according to the proposed flights. Participants travelling on other flights will arrange their own transfers from and to the airport.

Each participant is personally responsible for his flight reservations.

|  |  |
| --- | --- |
| O | I will book the recommended flights. |
| O | I will book other flights than the ones suggested by the Chamber of Commerce. |

**Delegation Brochure**

Luxembourg for Finance will publish a brochure. The brochure will be published in **English.** Therefore, please provide us with an ID picture before **October 1, 2014:**

|  |
| --- |
| Company description (max. +- 350 words) |
| Name, Job title (in English), company representatives’ photos (in high resolution) |
| Contact details (email/phone) |
| Website |

**Sector of activity (please select)**

|  |  |
| --- | --- |
| O | Automotive and e-mobility  |
| O | Banking / Finance  |
| O | Eco-construction & sustainable development |
| O | Eco-technologies, environment and renewable energies  |
| O | Marketing & Communication |
| O | Machinery & mettalurgy |
| O | Lifescience & biotechnologies |
| O | Services to companies |
| O | ICT & e-commerce |
| O | Transport & logistics |
| O | Materials & production technologies |
| O | Tourism |
| O | Space technologies |
| O | Other. Please specifiy: |

**Type of your company**

|  |  |
| --- | --- |
| O | Innovative start up |
| O | SME |
| O | Big company (>250 employees) |
| O | Bank |
| O | Research institute |
| O | Public institution |
| O | Professional Chamber, Association, ... |
| O | University, School of higher education |
| O | Other business support association |
| O | Other. Please specifiy: |

**General purpose of my participation:**

|  |  |
| --- | --- |
| O | Exploratory informative mission |
| O | Export of my products |
| O | Import of new products |
| O | Look for new partners |
| O | Look for investment opportunities  |
| O | (Partial) transfer of my production or of my services |
| O | Look for end customers |
| O | Other. Please specifiy: |

**Business contacts (matchmaking)**

Matchmaking sessions will be organised. In case of interest, please fill out the form below and return it before **October 1, 2014** at the latest.

|  |  |
| --- | --- |
| O | Herewith I confirm that I would like the Chamber of Commerce to organise individual meetings for me |
| **Profile of contacts that I am looking for :** |
| O End customers | O Commercial intermediaries (importers, distributors,…) |
| O Industrial partnership or co-operation | O Manufacturing agreement (licence, patents) |
| O Partners for a joint-venture | O Partners for technology transfer |
| O Other. Please specify: |
| **Specific companies that you would like to meet: Detailed description of the requested contacts** (if available, please indicate contact details: Company, name, surname, address, zip code, city, country, email address, phone number) |
|  |
| **Existing contacts or activities undertaken in both countries :** O Yes O No |
| If yes, please describe the activities or contacts (names) : |
| **Which activities would you like to develop in/with Brazil?** (Main objectives of your participation: imports, exports, establishing a company, offering services…) |
|  |

Date: Signature/Company Stamp:

**N.B. In case of your cancellation after final registration the Chamber of Commerce will invoice you administrative costs amounting to 200.00 EUR per person.**