

##### Chamber of Commerce Luxembourg – International Affairs

#####

#####  RETURN BEFORE September 9, 2016

##### Tel. : 42 39 39 – 482/316 E-mail : Iran@cc.lu

#### Fax : 42 39 39 - 822 Contacts : Edith Stein/Sarah Nilles

#####

**Official Mission to Iran**

**October 17-20, 2016**

**Registration form**

**Participant-/ Company profile**

|  |  |
| --- | --- |
| Company: |  |
| First Name: |  | Last Name: |  |
| Job title:  |  |
| **Languages spoken:**  |  |
| Address:(Street, Zip Code & City) |  |
| E-mail: |  |
| Tel.: |  | Cell phone: |  |
| Assistant’s Name: |   |
| Assistant’s email: |  |
| Company Website: |  |

Please describe your **main business activity** in 1 line:

**Hotel booking**

The Chamber of Commerce offers to book a room for you at the ***Espinas Palace Hotel*** (239 USD/night, breakfast included) accommodation has to be **paid cash at the hotel upon departure**). All transfers will be organised from this hotel and special rates have been negociated.

|  |  |
| --- | --- |
| O | I will book the recommended hotel - arrival October 17 early in the morning, departure October 20 (4 nights) |
| O | I will book other hotels than the one suggested by the Chamber of Commerce. |

**Transport**

The Chamber of Commerce recommends you the following flights:

Luxembourg-Frankfurt-Tehran:

LH395L 16OCT 7 LUXFRA SS1 1420 1510

LH600L 16OCT 7 FRAIKA SS1 1745 0010 **17OCT 1**

Tehran-Frankfurt-Luxembourg

LH601K 20OCT 4 IKAFRA SS1 0210 0600

LH392K 20OCT 4 FRALUX SS1 0930 1020

Bus transfers are organised according to the proposed flights. Participants travelling on other flights will arrange their own transfers from and to the airport.

Each participant is personally responsible for his flight reservations.

|  |  |
| --- | --- |
| O | I will book the recommended flights. |
| O | I will book other flights than the ones suggested by the Chamber of Commerce. |

**Visa Procedure**

The Chamber of Commerce will collect passports in September for the visa applications at the Embassy to Iran in Brussels.

**Delegation Brochure**

The Chamber of Commerce will publish a brochure presenting all participants’ company profiles. The brochure will be published in **English.** Therefore, please provide us with the following information before **September 9, 2016:**

|  |
| --- |
| Company description (max. +- 350 words) |
| Company’s logo **(in high resolution)** |
| Name, Job title (in English), company representatives’ photos **(in high resolution)** |
| Contact details (email/phone) |
| Website |

**Sector of activity (please select)**

|  |  |
| --- | --- |
| O | Automotive and e-mobility  |
| O | Banking / Finance  |
| O | Eco-construction & sustainable development |
| O | Eco-technologies, environment and renewable energies  |
| O | Marketing & Communication |
| O | Machinery & mettalurgy |
| O | Lifescience & biotechnologies |
| O | Services to companies |
| O | ICT & e-commerce |
| O | Transport & logistics |
| O | Materials & production technologies |
| O | Tourism |
| O | Space technologies |
| O | Other. Please specifiy: |

**Type of your company**

|  |  |
| --- | --- |
| O | Innovative start up |
| O | SME |
| O | Big company (>250 employees) |
| O | Bank |
| O | Research institute |
| O | Public institution |
| O | Professional Chamber, Association, ... |
| O | University, School of higher education |
| O | Other business support association |
| O | Other. Please specifiy: |

**General purpose of my participation:**

|  |  |
| --- | --- |
| O | Exploratory informative mission |
| O | Export of my products |
| O | Import of new products |
| O | Look for new commercial partners |
| O | Look for new technological partner |
| O | Look for investment opportunities  |
| O | (Partial) transfer of my production or of my services |
| O | Look for end customers |
| O | Other. Please specifiy: |

**Business contacts (matchmaking)**

Matchmaking sessions will be organized. In case of interest, please fill out the form below and return it before **September 9, 2016** at the latest.

|  |  |
| --- | --- |
| O | Herewith I confirm that I would like the Chamber of Commerce to organise individual meetings for me |
| **Profile of contacts that I am looking for :** |
| O End customers | O Commercial intermediaries (importers, distributors,…) |
| O Industrial partnership or co-operation | O Manufacturing agreement (licence, patents) |
| O Partners for a joint-venture | O Partners for technology transfer |
| O Other. Please specify: |
| **Specific companies that you would like to meet: Detailed description of the requested contacts** (if available, please indicate contact details: Company, name, surname, address, zip code, city, country, email address, phone number) |
|  |
| **Existing contacts or activities undertaken in Iran :** O Yes O No |
| If yes, please describe the activities or contacts (names) :**Would you like to meet them during the trade mission?** O Yes O No |
| **Which activities would you like to develop in/with Iran** (Main objectives of your participation: imports, exports, establishing a company, offering services…) |
|  |

Date: Signature/Company Stamp:

**N.B. In case of your cancellation after final registration the Chamber of Commerce will invoice you administrative costs amounting to 200.00 EUR per person.**