

# Tender Alert Service

## Subscription form

**PROFILE OF YOUR COMPANY:**

Company name: \_\_\_\_\_

Contact person: \_\_\_\_\_

Job title: \_\_\_\_\_

Address: \_\_\_\_\_

Postal code / City: L-\_\_\_\_\_ / \_\_\_\_\_

Phone: \_\_\_\_\_

E-mail: \_\_\_\_\_

Web: \_\_\_\_\_

I, the undersigned, \_\_\_\_\_ on behalf of the company \_\_\_\_\_,

in my capacity as \_\_\_\_\_,

hereby subscribe to the following tender alert service(s) of the Enterprise Europe Network-Luxembourg / Chamber of Commerce:

Type d'abonnement	Durée	Tarif	Choix
"Greater Region" subscription	12 months	€ 365,-	<input type="checkbox"/>
"Europe" subscription (1 profile)	12 months	€ 365,-	<input type="checkbox"/>
"Combi" subscription	12 months	€ 650,-	<input type="checkbox"/>

<b>"Europe" subscription: Additional profiles</b>	<b>Duplication of the profile according to targeted geographical areas</b>	12 months	€ 95,-	NB: ____
	<b>Definition of at least one new profile</b>	12 months	€ 125,-	Nb: ____

The tender alert service of the Enterprise Europe Network – Luxembourg of the Chamber of Commerce is ISO 9001:2015 certified.

I acknowledge that I have taken note of the following conditions, applicable to the tender alert service(s) subscribed:

1. **Duration:** The contract is concluded for a period of one year. Any initial subscription is concluded for the period from the day of subscription to 31 December of the year of subscription. During the first year of subscription, invoicing will be carried out on a pro rata basis for the months for which the Company was actually able to benefit from the service. If the contract is not cancelled before 30 November of the year of first subscription, it will be tacitly renewed from year to year.
2. **Termination:** Any termination at the end of the initial contract period or after renewal must be sent to Enterprise Europe Network - Luxembourg / Chamber of Commerce in writing by 30 November of the current year at the latest. During the execution of the contract and in the event of serious misconduct, either party may terminate the present contract with immediate effect, 15 days after a first formal notice to regularise the situation has been sent to the other party and remained unsuccessful.
3. **Price:** In case of the evolution of the price of the subscribed tender alert service, Enterprise Europe Network – Luxembourg / Chamber of Commerce informs the company at the latest 2 months before the anniversary date of the contract. If the company does not terminate the contract in accordance with the procedure set out in point 1. Above, the new price shall apply from the anniversary date.
4. **Communications:** The tender notices and all other elements relating to the performance of this contract, including invoices, shall be transmitted to the company electronically at the following e-mail address:

\_\_\_\_\_ @ \_\_\_\_\_  
If not specified, communications are sent to the e-mail address given in the “Profile of your company” section of the present subscription form.

The regular communication of tender notices of the tender alert service can also be sent to other employees of the company upon request.

5. **Tender alert service:** Enterprise Europe Network – Luxembourg / Chamber of Commerce undertakes to work to provide the Company with a selection of tenders in line with the information provided by the company. Enterprise Europe Network – Luxembourg / Chamber of Commerce accepts no responsibility for any error(s) or omission(s) in the tenders transmitted, or in their content, including any upstream reformulation by third parties.
6. **Modification of company data:** the company undertakes to inform without delay Enterprise Europe Network – Luxembourg / Chamber of Commerce of all information related to the execution of the present contract, including all change of e-mail or physical address, or any relevant modification, statutory or not, related to the company. The company which subscribes to the “Europe” tender alert service can inform Enterprise Europe Network – Luxembourg / Chamber of Commerce of any modification of its profile, and of sought tender notices. Enterprise Europe Network – Luxembourg / Chamber of Commerce shall not be held responsible for the consequences of a failure by the company to provide such information.
7. **Confidentiality:** Enterprise Europe Network – Luxembourg / Chamber of Commerce undertakes to treat loyally and confidentially the data provided by the Company in the context of the subscription to the public procurement monitoring service.
8. **Processing of personal data:** *“The personal data collected in in the context of the tender alert service(s) processed by the Chamber of Commerce, as controller in accordance with the Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation). These personal data are processed for the sole purpose of providing the Company with information in line with its selection of tender alert service(s) and the invoicing pertaining to it. For further information, please refer to the content of the [Data privacy policy](#) of the Chamber of Commerce. The Company undertakes to inform its contact person(s) of the transfer of their details to the Chamber of Commerce, and of the content of the Chamber of Commerce’s [Data privacy policy](#).”*

By ticking this box, the company asks to be informed by Enterprise Europe Network - Luxembourg / Chamber of Commerce of other services related to its activities (conferences, specific information, etc.)

Place \_\_\_\_\_, Date \_\_\_\_\_

For the company

Signature

Please return the present form by e-mail to:  
Chambre of Commerce of the Grand Duchy of Luxembourg  
Entreprise Europe Network - Luxembourg

Contact: Thomas Brice  
Phone: +352 42 39 39 – 333  
Email: public.tenders@cc.lu