

## Information sheet

# Electronic Certificate of Origin

Export operations require that the origin of a product has to be justified by production of a certificate of origin, an accompanying document for the goods. In Luxembourg, the *House of Entrepreneurship* of the Chamber of Commerce's mission is to authenticate certificates of origin for the benefit of companies. Today, the form used is a template common to all EU member states: "the certificate of community origin".

Since January 1<sup>st</sup>, 2012, the Chamber of Commerce has been using the "Digichambers" system to issue electronic certificates of origin. This system allows companies to manage the filing of a request for certificates of origin remotely via the Internet. The customer must print this certificate of origin on paper by itself. Therefore, a company wishing to benefit from electronic certificates of origin must have a color printer and meet certain technical system requirements which are available on the website [www.digichambers.be](http://www.digichambers.be).

### Conditions for receiving certificates of origin:

To be able to obtain a certificate of origin, the company must:

- be established in Luxembourg;
- register on the online platform [www.digichambers.be](http://www.digichambers.be) and obtain validation activation of the account.

Requests from Non-profit associations cannot be satisfied because they do not fall under within the competence of the *House of Entrepreneurship* of the Chamber of Commerce.

### Complete a Certificate of Origin and obtain its validation:

A certificate consists of 1 original. Additional copies in yellow color can be obtained on request by the *House of Entrepreneurship* of the Chamber of Commerce.

After purchasing and obtaining the necessary number of forms, the customer registers and applies online through the site [www.digichambers.be](http://www.digichambers.be).

The following boxes will have to be filled in:

- sender,
- recipient,
- country of origin of the goods,
- means of transport,
- description of the goods.

For certificates of non-Community origin, the company must provide a proof of the origin of the goods (e.g. invoice from the supplier or certificate of origin from the Chamber of Commerce of the country of origin of the goods). In the absence of one of the two evidence mentioned above, a sworn statement of the client is required.

Note: The *House of Entrepreneurship* team will be unable to follow up on the request for the issuance of a certificate of origin in the event of an incomplete or incorrectly completed file or in the absence of proof of origin.

### **Certify a document:**

The *House of Entrepreneurship* of the Chamber of Commerce is empowered to certify documents. By this action, it certifies that the signature affixed to a document (sales invoices, price certificates, transport certificates, price certificates, reports of board of directors, certificates of free sale, certificates of analysis, etc.) is a signature authorized by the applicant company.

A document to be endorsed can in particular be attached to an electronic certificate of origin request carried out on the site [www.digichambers.be](http://www.digichambers.be) to be executed at the same time.

### **Prices (applicable from January 1, 2021):**

The *House of Entrepreneurship* sells blank forms to complete the application of electronic certificate of origin at a unit price of 10.00 EUR. This price includes validation of the certificate and documents to be endorsed (if applicable) as well as the control work therein related.

### **In case of questions:**

For any further information, please contact the *House of Entrepreneurship*:

- by phone: 42 39 39 **880**
- by e-mail: [formalities@houseofentrepreneurship.lu](mailto:formalities@houseofentrepreneurship.lu)

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